

Minutes

**Greater Dayton RTA Board of Trustees
Public Board Meeting**

February 5, 2019

- Trustees: David P. Williamson, Vice President
Adrienne L. Heard
Sharon D. Howard
Belinda Matthews-Stenson
Thomas Weckesser
- Excused: Sharon Hairston, President
Vince Corrado
Franz Hoge
John Lumpkin
- Staff: Mark Donaghy, Chief Executive Officer
Chris Cole, Chief Operating Officer
Chris Conard, Coolidge Wall, Co. LPA
Cathy Garner, Sr. Executive Administrative Assistant
Brandon Policicchio, Chief Customer & Business Development Officer
Bob Ruzinsky, Chief Capital Officer
Mary Stanforth, Chief Financial Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Mr. Williamson called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Mr. Williamson led attendees in reciting the Pledge of Allegiance.

Greater Dayton Regional Transit Authority

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ROLL CALL

Roll call was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Excused
Ms. Hairston	Excused	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Excused	Mr. Williamson	Yes
Ms. Howard	Yes		

APPROVAL OF CONSENT AGENDA

Mr. Williamson stated Greater Dayton RTA (RTA) By-Laws require Board approval of today’s Meeting Agenda. Mr. Williamson explained the Agenda was mailed in advance, and asked if there are any corrections to the Agenda? No corrections were brought forth.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Heard to APPROVE today’s Board Meeting Agenda as presented.

MOTION CARRIED by voice vote.

Ayes: Five

Nays: None

APPROVAL OF JANUARY 3, 2019 BOARD MEETING MINUTES

Mr. Williamson asked if anyone requests a reading of the minutes or if there are any corrections to the minutes? Upon hearing no requests or corrections, Mr. Williamson DECLARED ACCEPTANCE of the January 3, 2019 Board Meeting Minutes.

LIFE ESSENTIALS PRESENTATION – EMPLOYEE BENEFIT FUND (EBF) – HOLIDAY DONATIONS

Mr. Donaghy stated each year the Employee Benefit Fund (EBF) Committee selects a non-profit charitable organization to donate to during the holiday season. This year Life Essentials was chosen by the Committee. Mr. Donaghy introduced Ms. Julie Crusenberry, Development Director, Life Essentials and then invited Ms. Crusenberry to the podium to share key points about Life Essentials and their mission. Ms. Crusenberry commented that her main reason for attending today was to personally thank the Greater Dayton RTA EBF Committee, and RTA Staff for their overwhelming generosity in assisting Life Essentials this past December, in regards to their sock collection

donations. Ms. Crusenberry thanked Ms. Cathy Garner, EBF's Chair, the EBF Committee and the entire RTA Staff for their support this year! Ms. Crusenberry commented she believes this is the largest contribution of socks they have ever received from one organization. This year, with the support of RTA staff, Life Essentials was able to share over 6000 pair of socks throughout the Dayton Community to local nursing home residents, residents at the Veterans Administration and other organizations in need. Thank you RTA, stated Ms. Crusenberry!

Mr. Williamson also thanked and congratulated Ms. Garner for spearheading this endeavor.

PLANNING COMMITTEE REPORT (SHARON D. HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held meeting on January 15th and as a result the Planning Committee is recommending two Action Items for the Board's consideration.

ACTION ITEM #2 - FEBRUARY 2019 SERVICE MODIFICATIONS

Ms. Howard stated as a result of the annual \$4.2 Million loss of Medicaid Managed Care Sales Tax revenue, RTA's 2019 operating budget has been dramatically impacted. In response, the Chief Executive Officer and Chief Customer & Business Development Officer worked to identify operational adjustments to deal with the current projected shortfall, in order to work towards a balanced budget in 2019. These operational adjustments have resulted in proposed service modifications.

The final proposed modifications were determined based on review of all public comments received, analysis of ridership on routes, specific trips, time periods experiencing lower ridership and duplicative service coverage. Maintaining basic geographic service coverage and late night service were also priorities in the final design of the service modifications.

MOTION MADE by Ms. Howard and SECONDED by Ms. Heard to APPROVE the proposed February 2019 Service Modifications to be implemented on February 17th and that the Chief Executive Officer be authorized to carry out all actions necessary to make these changes.

MOTION CARRIED by voice vote.

Ayes: Five

Nays: None

ACTION ITEM #3 - RTA CONNECT ON-DEMAND OPERATING BUDGET

Ms. Howard stated on August 7, 2018 RTA Board of Trustees approved amendments to the RTA Connect On-Demand Mobility Partnership Pilot program. Amendments included changes to the program structure and extension of the program for an additional year.

Due to the current projected shortfall in the 2019 operating budget, the Chief Executive Officer and Chief Customer & Business Development Officer worked to identify operational adjustments in order to work towards a balanced budget in 2019. These operational adjustments resulted in service modifications.

Within the recommended service modifications is the expansion of the Connect On-Demand program into four service zones. Expansion of the program will create mobility access for those customers who may be impacted by the 2019 service modifications as well as increased access to existing customers.

In addition, due to the February 2019 service modifications, the Connect On-Demand program operating budget is projected to remain neutral due to service modifications that will be supplemented by the program.

MOTION MADE by Ms. Howard and SECONDED by Ms. Matthews-Stenson to APPROVE a two-year, \$600,000 total operating budget for the RTA Connect On-Demand Mobility Partnership Pilot program and that the Chief Executive Officer be authorized to carry out all actions necessary to make these changes, including following procurement procedures where warranted.

MOTION CARRIED by voice vote.

Ayes: Five

Nays: None

Discussion Items to Mention:

Ms. Howard communicated that in addition, at the committee meeting, Mr. Policicchio provided a summary document of recent activities in the Customer & Business Development Department.

Ohio Loves Transit Day will take place on Valentine's Day—February 14th—and will include free rides for customers who use RTA's texting app. This day falls in line with several other legislative advocacy efforts meant to drive more support for public transit statewide.

The Communications Department also launched several Black History Month initiatives. These include reserving a seat on every bus in honor of Rosa Parks and a new mural at Wright Stop Plaza, featuring black Americans who've made significant contributions to our history but whose stories are not as well-known.

FINANCE/PERSONNEL COMMITTEE REPORT (DAVID P. WILLIAMSON)

Mr. Williamson stated the Finance/Personnel and Planning Committees met for a jointly held meeting on January 15th and as a result the Finance/Personnel Committee is recommending three (3) Action Items for approval by the Board of Trustees.

ACTION ITEM #4 – RESOLUTION NO. 2019-2-1, URBAN PUBLIC TRANSPORTATION GRANT PROGRAM APPLICATIONS

Mr. Williamson stated the Ohio Department of Transportation (ODOT) provides financial assistance to public transportation systems in Ohio through the Ohio Urban Public Transportation Grant Program. Current funding opportunities are offered under the Urban Formula Program and the Preservation Partnership Program. The RTA intends to use state awarded funds for Preventive Maintenance or other Capital Projects based on budget need. Because of the state fiscal year (July 1 through June 30), eligible projects can be selected from either the RTA's 2019 or 2020 list of eligible projects.

Historically RTA has applied under the Urban Transit Program, as well as the Ohio Transit Preservation Partnership Program. In addition, we have applied for

funding under some Ohio EPA programs, which are open to Ohio public transit systems. Other funding opportunities may arise and will be considered for application based on program requirements and current need.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Weckesser to APPROVE Resolution No. 2019-2-1, Urban Public Transportation Grant Program Applications.

MOTION CARRIED by voice vote.

Ayes: Five

Nays: None

ACTION ITEM #5 – RESOLUTION NO. 2019-2-2, FEDERAL GRANT APPLICATIONS

Mr. Williamson stated 49 United States Code (USC) 5307 authorizes grants to public transit systems in urbanized areas for capital, operating, and planning assistance based on formulas used in the statute.

49 USC 5337 and 5339 authorizes grants to public transit systems in urbanized areas for capital assistance to support and maintain fixed guideway assets (5337) and other capital assets in a state of good repair (5339). The Greater Dayton RTA can use this funding for the purchase of electric trolley buses, modernization of trolley infrastructure, the capitalization of maintenance costs, and other supporting facilities & equipment projects as well as to maintain capital assets in a state of good repair. These funds are based on formulas used in the statute.

49 USC 5310 provides funds to the region to support projects that serve the elderly and disabled.

Resolution No. 2019-2-2 gives authorization to file Fiscal Year 2019 USC 5307, 5337, 5339, 5310 and other federal capital assistance grants.

MOTION MADE by Ms. Howard and SECONDED by Ms. Heard to APPROVE Resolution No. 2019-2-2, Federal Grant Applications.

MOTION CARRIED by voice vote.

Ayes: Five

Nays: None

CHIEF EXECUTIVE OFFICER’S (CEO) REPORT

Mr. Donaghy commented he had a couple of informational items to share today. Mr. Donaghy stated in regards to the Washington Street Easement that the Washington Street project includes Bike Link. Mr. Donaghy commented this is part of the reason this easement is necessary.

Mr. Donaghy stated next week he and other Staff will be spending time in Columbus advocating on behalf of Transit. Mr. Donaghy stated the Biennium Budget is underway and the new Governor is preparing his version of the budget. RTA Staff wants to make sure that our voices are heard. Transit Lobby Days are being held on the 12th and 13th of this month. Mr. Donaghy stated that during those two days in Columbus, Staff will be reaching out to not only our own State and Local legislators, but to other high ranking officials as well. Mr. Donaghy stated Ms. Howard mentioned earlier about Ohio Loves Transit Day, as it is becoming an annual event. Mr. Donaghy stated he would be remiss if he didn’t throw a rose to RTA’s Marketing department due to all of the Marketing materials statewide which were designed by RTA’s own Marketing department and was shared through our transit Association. Mr. Donaghy stated Good Work Marketing Team!

In conclusion, Mr. Donaghy stated there has been some discussion with the media regarding the gas tax issue within the State and there is a lot of debate going on regarding this matter. Mr. Donaghy stated that he is a daily participant in conversations regarding this matter, and discussions will continue as the Governor’s committee is having a hearing today that is a closed door and tomorrow is another meeting with their report due out next week. Mr. Donaghy stated that as developments occur, he will keep everyone advised.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Williamson stated that he wanted to piggy-back on what Mr. Donaghy stated earlier regarding Representative Larry Householder's comments this morning on radio station 91.3-WYSO. Mr. Williamson asked Mr. Donaghy if he could please direct other Ohio Lobbyists to give Representative Householder a call, actually Mr. Williamson stated, more than one call regarding Ohio needing Transit dollars.

Mr. Donaghy commented that he had spoken with him yesterday. Mr. Donaghy stated that "we are going to make sure that the voters who voted for Representative Householder are aware of the causes he supports".

Mr. Williamson stated "good".

Ms. Heard stated that she would like to commend the Employee Benefit Fund Committee on giving back to the community. "That's awesome", replied Ms. Heard! Ms. Heard also thanked the Marketing Department for making it easy for the rest of the State by using RTA's marketing materials throughout the State.

Mr. Williamson reminded attendees of the following upcoming meetings:

- **Board Meeting**
March 5, 2019 - 3 p.m.
- **Committees Meetings**
February 14, 2019 - Investment Advisory – 11:45 a.m.
February 19, 2019 - Jointly Held Finance/Personnel
& Planning - 8:30 a.m.

ADJOURNMENT

MOTION MADE by Ms. Matthews-Stenson and
SECONDED by Ms. Heard to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Five

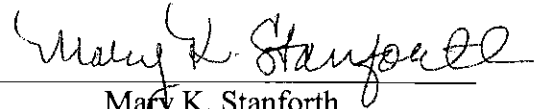
Nays: None

The meeting adjourned at 3:27 p.m.

ATTEST



David P. Williamson
Vice President
RTA Board of Trustees



Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees

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