

Greater Dayton RTA Board of Trustees
Public Board Meeting

December 4, 2018

- Trustees: Sharon Hairston, President
David P. Williamson, Vice President
Vince Corrado
Adrienne L. Heard
Franz Hoge
Sharon Howard
John Lumpkin
Belinda Matthews-Stenson
Thomas Weckesser
- Staff: Mark Donaghy, Chief Executive Officer
Chris Cole, Chief Operating Officer
Chris Conard, Coolidge Wall, Co. LPA
Cathy Garner, Sr. Executive Administrative Assistant
Mary Stanforth, Chief Financial Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Ms. Hairston called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Ms. Hairston led attendees in reciting the Pledge of Allegiance.

Greater Dayton Regional Transit Authority

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ROLL CALL

Roll call was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Ms. Hairston	Yes	Ms. Matthews-Stenson	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

APPROVAL OF CONSENT AGENDA

Ms. Hairston stated Greater Dayton RTA (RTA) By-Laws require Board approval of today’s Meeting Agenda. Ms. Hairston explained the Agenda was mailed in advance, and asked if there are any corrections to the Agenda? Upon hearing no requests or corrections, Ms. Hairston DECLARRED APPROVAL of today’s Meeting Agenda.

APPROVAL OF NOVEMBER 6, 2018 BOARD MEETING MINUTES

Ms. Hairston asked if anyone requests a reading of the minutes or if there are any corrections to the minutes? Upon hearing no requests or corrections, Ms. Hairston DECLARED ACCEPTANCE of the November 6, 2018 Board Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (JOHN LUMPKIN)

Mr. Lumpkin stated the Finance/Personnel and Planning Committees met for a jointly held meeting on November 20th and as a result the Finance/Personnel Committee is recommending six (6) Action Items for approval by the Board of Trustees.

ACTION ITEM #2 – 2019 OPERATING AND CAPITAL BUDGETS

Mr. Lumpkin stated RTA’s total Operating Revenues for 2019 are projected at \$63.92 million while total Operating Expenses are projected at \$64.03 million. This budget scenario reflects a loss of \$0.11 million before local depreciation charges and a loss of \$2.69 million after local depreciation charges. The annual \$4.2 Million loss of Medicaid Managed Care Sales Tax revenue has dramatically impacted RTA’s operating budget. Further, the ongoing cost of Project Mobility Services has created a funding imbalance. The Chief Executive Officer and Departmental

Directors will be working early in the year to identify operational adjustments to deal with the current projected shortfall and work towards a balanced budget. The operational adjustments could include service modifications.

Regarding the Capital Budget, expenditures for 2019 are projected at \$64.53 million with \$51.18 million funded from federal and other local sources. At this time it is projected RTA will fund \$13.35 million of the total cost. RTA's share may be reduced if additional federal or state grants are awarded.

The 5-Year Capital Budget includes many necessary revenue vehicle purchases including: forty-one (41) Dual Mode Buses at a cost of \$54.13 million, thirty-nine (39) Diesel Buses at a total cost of \$18.37 million and fifty (50) Demand Response Services Buses at a total cost of \$4.22 million.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to ADOPT the Fiscal Year 2019 Operating and Capital Budgets. Approval of the Operating and Capital budgets will allow the Secretary-Treasurer to file the appropriate documents with the Montgomery County Auditor and to receive a certificate authorizing 2019 expenditures.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

ACTION ITEM #3 – RESOLUTION NO. 2018-12-1, 2019 ANNUAL APPROPRIATIONS

Mr. Lumpkin stated the Trustees' adoption of Fiscal Year 2019 Operating and Capital Budgets will establish budget limits for the upcoming year. Trustees' approval of Resolution No. 2018-12-1 will appropriate the needed funds to carry out the activities approved in the Budget documents.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to APPROVE Resolution No. 2018-12-1, Fiscal Year 2019 Annual Appropriations.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

ACTION ITEM #4 – EMPLOYEE ASSISTANCE PROGRAM

Mr. Lumpkin stated RTA continues to care about the health and welfare of its approximate 700 employees, particularly as it affects on-the-job performance and behavior. Therefore, the RTA is seeking firms to provide an Employee Assistance Program (EAP) to provide confidential counseling services to assist employees and their family members in various areas of their lives. This project is consistent with RTA's core values of Safety, Stewardship, and Our People as we demonstrate our commitment to the physical and mental wellness of our employees and all the lives they affect and interact with on a daily basis.

The successful vendor will be responsible for ensuring all RTA employees receive confidential and necessary care to manage their well-being. This provides an outlet to our employees as a way to deal with loss and everyday stress that comes with life. If this service is withheld, it could have a negative impact not only on our employees but also the customers that RTA serves.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to APPROVE a contract AWARD to EmployeeCare of Premier Community Health for an Employee Assistance Program for a firm fixed fee of \$28.44 annually per employee. Based on an estimated 700 employees, it is anticipated that the total award will not exceed \$19,908 annually or \$39,816 for the base two (2) years plus \$19,908 for each of the option years for an estimated \$39,816 for a grand total of \$79,632. The actual award amount may vary depending on changes in the number of employees. Funds for the Employee Assistance Program are included in the operating budget.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

Abstain: Two - Ms. Howard and Ms. Matthews-Stenson

ACTION ITEM #5 – PURCHASE OF MAINTENACE SERVICE TRUCKS

Mr. Lumpkin stated RTA is seeking bids for the purchase of four (4) maintenance service trucks. These trucks will replace aged service trucks in the maintenance fleet. This project is consistent with RTA’s core values of Safety and Stewardship.

These trucks are being manufactured to RTA’s detailed specifications and design for the support of the diesel and trolley revenue bus fleet. These fully equipped service trucks support daily maintenance operations by meeting the demands of on-the-road service calls by technicians and other such work related activities.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Weckesser to APPROVE a contract AWARD to Stoops Freightliner in the amount of \$670,888 for the purchase of four (4) maintenance service trucks with the steel body option and a 3% contingency of \$20,127 to address any necessary changes to the final build design, for a total contract award of \$691,015. This procurement will be funded 80% through Federal grant funds.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

ACTION ITEM #6 – LIGHT TRANSIT VEHICLES FOR THE 5310 FEDERAL GRANT PROGRAM AND RTA FLEET NEEDS

Mr. Lumpkin stated RTA is a regional partner in the 5310 Federal Grant Program which is designed to improve transportation options to the senior and disabled community. The program is administered by the Miami Valley Regional Planning Commission (MVRPC), and the Federal grant is managed by RTA. The Greater Dayton RTA has been a partner in this program since 2015.

As part of our partnership role, RTA will be purchasing small buses and vans for use by area agencies which have applied for and been approved for funding by the MVRPC. RTA receives and manages the Federal grant to fund up to 80% of the program costs, and the project partners will fund the full local share.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Matthews-Stenson to APPROVE a contract AWARD to Whitworth Bus for up to five (5) Light Transit Vehicles at a cost not-to-exceed \$400,000 and a contract to American Bus for the purchase of up to fifteen (15) accessible Modified Mini Vans at a cost not-to-exceed \$600,000 for a total award of \$1,000,000. This procurement is being funded with up to 80% Federal funds, and all 5310 vehicles will have the local share funded by the receiving Agencies. There is no cost of capital to RTA on this procurement.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

ACTION ITEM #7 – ADMINISTRATIVE EMPLOYEE COMPENSATION GUIDE

Mr. Lumpkin stated RTA has an Administrative Employee Compensation Guide for non-union employees. Periodically, if not annually, the Compensation Guide is reviewed and adjusted. A recommendation has been made to adjust the current Compensation Guide throughout by 2% to adjust for changes in the Consumer Price Index. There are no implied or expressed guarantees on wage increases.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Heard to APPROVE the 2019 Administrative Employee Compensation Guide.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

Other Items to Mention:

August 2018 Sales Tax Update

Mr. Lumpkin stated at the Committee meeting Ms. Beard reported August 2018 Sales Tax receipts equal \$3,151,630 and State of Ohio Transitional Aid is \$172,957. The Grand Total of \$3,324,587 reflects a 3.6% or \$125,000 decrease versus August 2017. The good news is that we are up \$25,000 versus August 2018 budget.

Year-to-Date (YTD) August 2018 Sales Tax receipts equal \$24,841,025 and State of Ohio Transitional Aid is

\$3,271,286. The YTD Grand Total of \$28,112,311 reflects a 2.1% or \$589,000 increase versus YTD August 2017. As compared to YTD Budget, we are up \$356,000 (positive variance).

October 2018 Financial Statements

At the meeting Mr. Lumpkin stated Ms. Beard had also reported for the month of October 2018 RTA's Net Loss after Local Depreciation is \$528,000 compared to a Budgeted Net Loss of \$170,000. Operating revenues were \$45,000 above budget while operating expenses, excluding depreciation, were \$388,000 over budget. RTA Local depreciation expense was \$2,000 under budget while non-operating revenues were \$15,000 under budget. In summary, operating expense over-runs created the month's negative result.

RTA's October YTD Net Loss after Local Depreciation is \$488,000 compared to YTD Budgeted Net Loss of \$247,000. Operating revenues were \$157,000 above budget while operating expenses, excluding depreciation, were \$498,000 over budget. RTA Local depreciation expense was \$35,000 under budget while non-operating revenues were \$65,000 above budget. At the end of October, we are tracking very close to budget.

PLANNING COMMITTEE REPORT (SHARON HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held meeting on November 20th and the Planning Committee has no Action Items to present today, however, there are important informational items to share.

At the committee meeting Mr. Policicchio provided a summary document of recent activities in the Customer & Business Development Department.

The highlight of the meeting was the reported launch of the downtown circulator route, The Flyer, which hit the streets for the first time on November 9th after a launch party was held in downtown Dayton at Courthouse Square. The Flyer connects dozens of destinations between RiverScape Metropark and the University of Dayton campus. This fast service has a 10 minute or less wait time and connects workers, students and visitors in downtown Dayton to area

parking, restaurants and entertainment. Since the launch on November 9th, RTA employees have been riding the buses at peak times, communicating with customers about how the service works and collecting feedback.

Other announcements included a recap of the day of free rides the RTA offered on Election Day, November 6th, to ensure all had access to use their right to vote. Ride counts from the day showed more than 26,000 customers boarded that day, up from the 24,600 customers who rode on Election Day in 2017.

On Wednesday, December 12, the RTA will hold its annual Get Healthy for the Holidays Health Fair at Wright Stop Plaza from 10 a.m. to 1 p.m. Blood pressure, blood sugar screenings and flu shots will be available on a first-come, first-served basis. Other health partners including HomeFull, Public Health Dayton and Montgomery County will be at the event to talk about chronic preventable conditions such as diabetes. Information will be available regarding new and current health services offered in the Dayton region. This event is free and open to the public.

CHIEF EXECUTIVE OFFICER'S (CEO) REPORT

Mr. Donaghy commented that he had a few informational items to share. Mr. Donaghy reported as the Board is aware that he spent most of last week in Washington, D.C. for both the American Public Transportation Association (APTA) conference which is RTA's trade association and the American Bus Coalition meeting. Mr. Donaghy stated that he currently serves on the Steering Committee with the American Bus Coalition. Mr. Donaghy commented that this was indeed one of the best attended and well managed events that he had been to in some time. Mr. Donaghy mentioned that he and other members on this Committee were able to meet with some Key Leaders from Capitol Hill regarding budget issues that RTA and other Ohio Transit Agencies are currently facing. Mr. Donaghy communicated that the group was able to meet with Representative Peter DeFazio, who will be the new Chairman of the House of Transportation and Infrastructure Committee. Mr. Donaghy stated that everyone who attended the meeting with Representative DeFazio felt that this was time well spent. Interestingly, commented Mr. Donaghy, the current

Spending Bills that were up for voting were scrapped. However, there are new Spending Bills that are pending with the House and Senate and they seem to be very favorable for transportation. Mr. Donaghy stated that each House Bill is a plus up “in Congress terms”. Mr. Donaghy stated the Committee likes the House version best because, if approved, it would allow some \$550 million in bus replacement funding. The indication suggests that everyone would be pleased once the decision is decided. Mr. Donaghy commented the only concern pending was in regards to the Border Wall funding. Mr. Donaghy stated the group did receive a verbal confirmation that funding for the Border wall would not come from the Transportation Budget. Mr. Donaghy communicated there is new conversation coming out of DC regarding if there will be an infrastructure package. Mr. Donaghy stated that both the House and Senate believe with the new Congress this would be a discussion topic that could result in some success. Mr. Donaghy commented RTA’s involvement with the Bus Coalition has really been fruitful for RTA. Mr. Donaghy stated the \$5.2 million dollar grant RTA recently received was connected to the Bus Coalition’s work.

Mr. Donaghy mentioned there were a few empty seats at today’s Board meeting and he wanted to share their whereabouts. Mr. Bob Ruzinsky, Chief Capital Officer, is helping some transit friends in the state of New Hampshire and Mr. Brandon Policicchio, Chief Customer and Business Development Officer, is in Flint, Michigan. Mr. Donaghy stated that Flint is doing some really great work on Alternative Transit. Mr. Donaghy met the CEO from the Flint Michigan Transit System at the Bus Coalition and after talking with him Mr. Donaghy encouraged Mr. Policicchio to go pay them a visit to learn more about their system to see if our system could benefit.

Mr. Donaghy stated that a few hours ago he was in Columbus, Ohio taking his first Autonomous Shuttle ride in an Autonomous Vehicle. Mr. Donaghy stated Columbus, Smart Circuit which will launch this coming Monday. Today’s attendees were asked not to post anything on social media until 5:00 p.m. today. A select group of people that were invited to this special celebration included folks from Drive Ohio. A presentation was made and then a ride on the

Autonomous Shuttle was provided to all attendees. Mr. Donaghy commented that it is the beginning of a whole new era. Mr. Donaghy stated the vehicles are very small, holding about five passengers. Mr. Donaghy stated the vehicles are not fully anonymous as there is someone on board just in case something happens. Eventually they will go fully anonymous and will become part of the greater network of options like our bicycle program or scooters that you see in other cities. Mr. Donaghy stated this will not replace our fixed route system, as it's just too small of a vehicle. This new mobility system loops around COSI Museum and Civic Center Boulevard which ties into Columbus' Smart City Headquarters. Mr. Donaghy encouraged all to try it if you're in the Columbus area, its free and runs every 10 minutes!

Mr. Hoge stated RTA recently went through a bomb scare in the Downtown area. Mr. Hoge asked did they ever find the person(s) that left this mechanism next door and has he or she been apprehended? Mr. Hoge also asked was it meant to be a prank and what more has RTA learned?

Mr. Donaghy stated that on that day RTA's Security Staff had identified the individual on RTA's video system even though the package was not on RTA's property. Mr. Donaghy commented that the device was left on the Air City Garage's Property. Mr. Donaghy stated the video was turned over to the Authorities, however, Mr. Donaghy was not sure if the subject had been apprehended or not.

Mr. Skip Dunkle, Director, Safety & Security, commented that the individual was selling DVD's and CD's from the bag in question, which had two wires that looked like television antenna's that were sticking up from inside the bag. Mr. Donaghy commented that he would like to "throw a rose" to RTA's Operation Team who acted just as they have planned for in situations and emergencies such as this. The Team received notification of the incident and immediately started directing buses back to Third and Main Streets, which kept them moving as if nothing had happened. It took quick thinking and good leadership by all who were involved. Mr. Roland Caldwell, Director, Operations, and Mr. Rick Bailey, Deputy Director, Operations, did a great job on a very cold morning. Mr. Donaghy commented our customer were resilient as many commented that it was like being back on Third and Main

again! Kudo's also to our customers, stated Mr. Donaghy, as they were very understanding once they knew what transpired and the steps taken to ensure safety for all. Mr. Donaghy stated that it took several hours to get the Transit Center open due to the nature of the re-route and ensuring safety for everyone. Mr. Donaghy commented that it was our own Mr. Tim Harrington, Director of I.T. who first identified the mysterious bag in question.

Mr. Hoge thanked Mr. Donaghy regarding this matter.

OLD BUSINESS

Ms. Hairston stated that at the last Board meeting several customers spoke about problems that each experienced with the new phone system and not being given a longer prompt to access a live person, if needed. Ms. Hairston, asked what has been done to correct this problem since that time?

Mr. Donaghy replied the issue was resolved within a few days after the meeting, adjustments were made to the system to allow a longer lag time request for customers who had mobility challenges, as before the system just moved on to the next phone prompt. Staff reported back to Mr. Donaghy that the updates had been made and the system was now working fine. Mr. Donaghy asked Staff if they were sure the system was working correctly. Staff replied that they had Ms. Mary Ellen Pfiel and Ms. Lauren Griffen to test the system, as these were two of the individuals who had made the original complaint. After testing the updates both of them were satisfied and felt comfortable with the adjustments that were made.

Ms. Hairston thanked Mr. Donaghy for the update regarding this matter.

NEW BUSINESS

None

PUBLIC COMMENTS

Mr. Ellis Hutchinson – 211 South Wilkerson Avenue – Apt. #210, Dayton, Ohio 45402. Mr. Hutchison commented that he would like to see RTA Board meetings sometimes held in different locations in the community and at a later time to accommodate other customers who cannot attend the 3:00 p.m., meeting time. Mr. Hutchinson also inquired

about a bus stop in front of Tasty Bird on Martin Luther King Way commenting that the bus stop was removed and replaced down the street. Mr. Hutchinson then stated that the trash can was not moved to the new location and therefore requesting the trashcan be moved as well. Mr. Hutchinson stated that the community in that neighborhood takes a lot of pride in where they live. Lastly, Mr. Hutchinson stated that the Bus Boycott started on December 5, 1955 and as a combined effort he and several others in the community are going to commemorate this historical event and are sponsoring a number of activities in the local community. Mr. Hutchinson is asking for RTA to assist. The movie entitled “The Montgomery Bus Boycott” will be shown at the Northwest Library at the corner of Hillcrest and Philadelphia Avenue (formerly Fairview High School) on December 18th at 6:00 p.m. This event is free and open to the public.

Ms. Howard stated she feels that RTA’s marketing department could quickly come up with something, such as placing this information on RTA’s Web page or something that will help support this endeavor.

Mr. Donaghy replied that he would be happy to accommodate as he had the great privilege to meet Ms. Rosa Parks in the late 1990’s.

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Ms. Howard stated that on behalf of her and the employees at Premier Health they are very excited about the RTA Circulator. Ms. Howard went on to say that they use their internal social media platform called Yamer. Employees at Premier have been posting pictures since November 9th of employees having meetings at Miami Valley Hospital onboard and at bus stops utilizing the Circulator and they love it!

Mr. Weckesser commented that he has seen students and faculty benefit from using the Circulator as well and everyone seems to really enjoy the convenience of it!

Mr. Corrado commented that this morning he spent a good part of the morning at Kettering Hospital’s Cancer Center. Mr. Corrado stated as he was leaving he came in contact with an elderly lady that was receiving treatments in the

Cancer Center. Mr. Corrado asked her if she was alone and needed any help. The lady replied that she was alone but was very glad to be able to get to her appointment. Mr. Corrado then asked if she needed assistance getting home. The lady replied no RTA is coming for me. Mr. Corrado then thought to himself what a great testament to her and to RTA! Mr. Corrado stated this is what “we” are up here for, this is our mission, as she had no other way to get there! Mr. Corrado stated that he felt that roses should be thrown to everyone! Mr. Corrado stated that he just had to share this story!

Ms. Matthews-Stenson stated that she rode the Circulator for the very first time on the inaugural tour and on the way back she had yelled from the rear of the bus, “Can you drop me off at the Convention Center”. As she made her way to the front of the bus as the bus was pulling in front of her requested stop the driver kindly said to Ms. Matthews-Stenson, ma’am I know that you are not accustomed to riding the bus because you’re supposed to pull the bell. Ms. Matthews-Stenson stated that the Staff at RTA has been amazing in helping her to re-learn how use the service.

Mr. Williamson reiterated Kudo’s on the Circulator and that he and his wife were going to be using the Circulator tonight to travel to the University of Dayton’s game without ever getting in their car.

Mr. Lumpkin also loved riding on the Circulator as he has been on it a few times now. Mr. Lumpkin stated surprisingly to he and his wife they did not know that you cannot take your children into Canal Street Tavern after 5:00 p.m. Thankfully there was a stop right outside of this location and all were able to jump right back on and find somewhere else to play the game Donkey Kong. Mr. Lumpkin said that he has heard nothing but positive things about the Circulator.

Ms. Heard stated that for those who know her, she is directionally challenged. Ms. Heard stated whenever she is downtown and has to travel to Huber Heights she takes the back way past Children’s Hospital. Ms. Heard was unaware that the streets were closed causing her to drive in unfamiliar territory. Ms. Heard stated that she then saw something that she recognized which was an RTA temporary bus stop. Ms. Heard commented that she parked

her car and then waited for a bus and then followed the bus until she recognized where she was. Thank you RTA commented Ms. Heard!

ADJOURNMENT

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Howard to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

The meeting adjourned at 3:47 p.m.

ATTEST



Sharon Hairston
President
RTA Board of Trustees



Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees

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